



ARUNACHAL PRADESH UNIVERSITY
HILL TOP: PASIGHAT-791103
EAST SIANG DISTRICT: ARUNACHAL PRADESH

APU/03-EC/2023-346/8

Dated; Pasighat, the 26 June, 2024.

MINUTES OF
THIRD EXECUTIVE COUNCIL MEETING
HELD ON 19 JUNE 2024 TIME: 10.30 AM onwards

In accordance with the Clause No. 18 (1) of Arunachal Pradesh University Act 2012 and clause 8(1) First Schedule to the Act, the Third Executive Council Meeting of Arunachal Pradesh University (APU), Pasighat was held on 19 June 2024 at 10.30 am in the administrative block of the university. The following members were present in the meeting;

1. Prof. Tomo Riba, Honourable VC, APU, Pasighat : Chairman
2. Dr. Avneesh Mittal (Online) : UGC Chairperson's Nominee
- 3.. Prof. K.C. Mishra, Dept. of English, RGU : Chancellor's Nominee (Online)
4. Prof. Kesang Degi, Dept. of Education, RGU : Chancellor's Nominee
5. Shri Amjad Tak, Commissioner, Education, Govt. of ArP : Member (Online)
6. Prof. Otem Padung, Finance Officer, RGU : Member
7. Prof. Jumyir Basar, AITS, RGU : Member (Online)
8. Shri Narmi Darang, Registrar, APU : Ex-Officio Secretary

The following is the minutes of the Third Executive Council meeting.

Serial No.	Agenda Item	Explanation	Meeting Resolution
EC-03-01	To approval of the agenda for the Third EC meeting	The agenda was circulated to all the EC members in advance. The agenda for the Third EC meeting may be approved.	The agenda for the 3 rd EC meeting was approved on the same day itself. The 3 rd EC meeting proceeded as per the approved agenda.

EC-03-02	To confirm the Minutes of the 2 nd Executive Council Meeting dated, the 22 of November, 2023	The Minutes of the 2 nd Executive Council Meeting dated, the 22 of November, 2023 was circulated to all the Executive Council members. No comment was received from any of the EC members. Hence, the same minutes may be confirmed.	The minutes of the 2 nd EC meeting was confirmed on the same day itself.
EC-03-03	Approval of the Action Taken Report on the decisions of the Second EC meeting dated 22 November,2023.	As no comment was received from any of the EC member on the Minute of the Meeting of the Second EC, the university authority, initiated action on various agenda, in time. The ATR, may be approved. (Action Taken report attached as Annexure I)	The Action Taken Report of the Second EC Meeting was read out by the chairman in detail and was approved.
EC-03-04	Approval of the Academic Calendar of the university for Academic Session 2024-2025 as per the latest UGC guidelines.	The UGC has recently notified the guidelines for the commencement of the Academic Session for all HEIs as per its notification dated 15 April 2024. The academic Calendar for academic session 2024-2025 of APU is also prepared as per the new guidelines of the UGC. Hence, the EC may like to approve of the same. (New Academic Calendar attached as Annexure II)	The new Academic Calendar for the academic session 2024-2025 as per the latest UGC guidelines was approved. Prof Otem Padung suggested that instead of first week of July, the exact date and day of issue of prospectus should be mentioned in calendar.
EC-03-05	Approval for the introduction of New Syllabus of Arunachal Pradesh University, Pasighat.	The APU is presently following the syllabus of the Rajiv Gandhi University, Doimukh as it was approved in the First EC meeting dated 23 May 2023. Now, the university wants to have its own syllabus in tune with the UGC guidelines as per the NEP	The introduction of new syllabus for all the existing PG programs of the university in the lines of the NEP

		<p>2020. The process of preparing the new syllabus is already underway.</p> <p>The EC may like to discuss and approve.</p>	<p>2020 guidelines was approved.</p> <p>However, considering the shortage of faculty members, the EC suggested the university to prepare for First Semester only in the beginning.</p>
EC-03-06	<p>Approval for accepting applications for affiliation from various institutions of Higher Education both private and government to the Arunachal Pradesh University, Pasighat.</p>	<p>The Arunachal Pradesh University, Pasighat is an Affiliating University for various institutions of Higher Education, both private and government as per the Arunachal Pradesh University Act No. 5 of 2012. Hence, the acceptance of applications for affiliation from various institutions of higher education both private and government to the Arunachal Pradesh University, Pasighat maybe approved.</p>	<p>The EC members discussed the matter in detail and approved the acceptance of applications from various HEIs both private and government, for affiliation to Arunachal Pradesh University, Pasighat.</p> <p>However, in the initial phase applications from new HEIs (Private and Government) only may be accepted by the APU, Pasighat.</p>
EC-03-07	<p>Approval for appointment of more Guest Faculty members as per requirement.</p>	<p>The university has completed one academic session for First and Second semesters of PG programs during 2023-2024. The next academic session, 2024-2025 is due to commence from 15 July, 2024 in accordance with the latest UGC</p>	<p>Prof Avneesh Mittal, UGC Chairperson's Nominee suggested that the appointment of</p>

		<p>guideline. The existing number of faculty strength (Both Regular and Guest) will be inadequate in managing the classes.</p> <p>Presently, there are 9 regular teachers and 4 Guest Faculty members in different departments of the university against the required minimum strength of 35 as per UGC norms.</p> <p>From the new academic session (2024-2025), the university will be having simultaneous classes for First and Third semesters. As such, managing classes will be difficult.</p> <p>The creation of more teaching faculty positions being the prerogative of the state government, the university has already written to the state government for creation of additional 21 regular teaching positions.</p> <p>Till then the university will have to manage with Guest faculty members.</p> <p>Hence, the appointment of more number of Guest Faculty members as per requirement, may be approved.</p>	<p>additional guest faculty members should be based on the workload in the concerned department.</p> <p>The EC hence approved the proposal for appointment of additional Guest Faculty members as per the workload in the academic departments.</p>
EC-03-08	Approval for opening of new departments.	<p>The APU, Pasighat is presently offering PG programs in five departments i.e Commerce, Economics, Education, Social Work and Tribal Studies. The PG programs in Computer Science and Mathematics could not be started as no applications were received for the two departments.</p> <p>Hence, the EC may like to discuss the matter and accord approval for starting of new departments in the university including the departments of Mathematics and Computer Science</p>	<p>The EC reiterated the importance of introduction of Department Languages; the Hindi and English. Hence, the EC approved for introduction of Department of Hindi and English, along with already approved two</p>

		<p>from Academic Session 2024 to 2025, provided the State Government sanction minimum teaching positions. The proposed new departments (including Computer Science and Mathematics) to be started are;</p> <ol style="list-style-type: none"> 1. English 2. Hindi 3. Sociology 4. Mass Communication 	<p>departments, Mathematics and Computer Science. in the Fist EC from academic session 2024-2025, provided, minimum teaching positions are sanctioned by the state Government.</p> <p>Citing the inadequate infrastructure in the Arunachal Pradesh University, the EC kept in abeyance, the introduction of Departments of Mass Communication and Sociology.</p>
EC-03-09	Approval of Re-advertisement of Posts of 2 Professors and 3 Associate Professors.	<p>The Arunachal Pradesh University vide its advertisement No. APU/34-Advt/2023/ dated 11 September, 2023 and APU/34-Advt/2023 dated 8 January, 2024; has twice advertised for 2 vacancies of Professors (one each in Education and Tribal Studies) and 4 vacancies of Associate Professors (One each in Economics, Commerce, Education and Tribal Studies). However, only one candidate was found eligible for the post of Associate Professor in Tribal Studies and Dr. Eli Doye was appointed against this vacancy.</p>	<p>The EC approved the re-advertisement of all vacant teaching positions sanctioned by the state government. The EC also approved the maintenance of a roster system in the university and despite sufficient number of call for applications if</p>

		<p>Dr. Shiva Nand Jha was also shortlisted for the interview for the post of Professor in Tribal Studies and he appeared for the interview. However, the final selection of Dr. S.N Jha was subject to a clarification from the state government regarding the eligibility conditions related to the age of superannuation of a Professor in the state university. The clarification from the state government to this effect was communicated vide letter no. HTE/17/35/2022 dated 16 April 2024 which clearly specifies the age of superannuation of a Professor in the state university at 60 years. Dr. S.N Jha is a retired Associate Professor (Retirement at 60 years) from one of the government colleges of the state. Thus, he was found Not Eligible for selection to the post of Professor.</p> <p>There were no other candidates shortlisted for the interview. Accordingly, there are 2 posts of Professors and 3 posts of Associate Professors lying vacant at present.</p> <p>Hence, the EC may like to approve the re-advertisement of the vacant posts.</p>	<p>eligible candidates are not found in one department, the vacancy of teaching positions maybe shifted/allocated to another department.</p>
EC-03-10	Approval of Entrance Test for admission to MA/MSW/MCOM 1 st Semester	The Arunachal Pradesh University will adopt a method of selecting students for admission to MA/MSW/MCOM First Semester by shortlisting from the total number of applications received in each department on the basis of merit obtained at the graduate level at a ratio of 1:3 for the total number of seats in each department and conduct a written test/Viva Voce of the shortlisted	The EC approved the admission procedure (Shortlisting on Merit cum Entrance Test/Viva Voce) of the university to be implemented for the academic session 2024-2025.

		<p>candidates. The eligibility for admission will be solely dependent on the merit in written test/Viva Voce.</p> <p>The EC may like to approve this method of selection for admission into First Semester of the PG courses of the university.</p> <p>(The Arunachal Pradesh University will also implement selection through the CUET in the near future).</p>	<p>However, the EC members, especially the Commissioner, Education, Govt of Arunachal Pradesh, also advised the university authority to implement admission through the CUET from the succeeding academic sessions. In this regard, Prof. Jumyir Basar suggested the state government to write to the Ministry of Education for exemption of APU, Pasighat from CUET for the academic session 2024-2025.</p>
EC-03-11	Approval of the declaration of the result of the Viva-Voce/Interview conducted for the selection of The Controller of Examinations (COE)	<p>The university vide its advertisement no. APU/34-Advt/2023 dated 8 January 2024, had advertised for the post of the Controller of Examinations of the university. The total number of applications received was 10, out of which 8 candidates appeared for the interview. The interview/Viva-Voce was conducted on 16 March 2024.</p> <p>However, the EC Meeting could not be conducted on an earlier date</p>	<p>After perusing all the relevant clauses in the Arunachal Pradesh University Act 2012 (5), the clause No. 24 (1) and (2) at page 9/77 the Clause No.12 (8) at page 19 and the Clause No 12(6),</p>

		<p>owing to the Model Code of Conduct related to the General Elections 2024.</p> <p>The EC may like to approve the recommendation of the selection committee for the post of The Controller of Examinations.</p>	<p>At page18/77, the EC approved the recommendation of the Selection Committee for the appointment of the Controller of Examinations of APU, Pasighat. in the presence of all EC members, including two nominees of the Honourable Chancellor.</p>
EC-03-12	<p>REPORTING ITEMS</p> <p>Conduct of Interview for Non-Teaching staff of the university</p>	<p>The Arunachal Pradesh University vide its advertisement No. APU/34-Advt/2023 dated 19 January, 2024 has advertised for 48 vacancies of non-teaching staff for which the written test, skill test and viva-voce/interview are yet to be conducted. The approval for the advertisement of such posts sanctioned by the Government of Arunachal Pradesh has been taken in the First EC meeting dated 23 May 2023. The posts and number of vacancies are as follows;</p> <ol style="list-style-type: none"> 1. Assistant Registrar: 2 2. System Analyst: 1 3. Laboratory Assistant: 2 4. Library Assistant: 2 5. Personal Assistant: 4 6. UDC cum DEO: 6 7. LDC: 8 8. Driver: 3 9. MTS: 20 <p>Total: 48</p>	<p>As the approval for advertisement, conducting of Written Test, Skill Test and Viva Voce/Interview for the selection of Non-Teaching Staff of the university was taken in the First EC meeting, the EC members suggested the university authority to complete the process in a time bound manner as per the draft regulations for the recruitment of non-teaching staff of the university. All the works related to</p>


		The preparation of admit cards to these examinations/tests is in progress. The EC may like to peruse and approve the conduct of all the qualifying tests as mentioned above.	this advertisement should be expedited.
EC-03-13	Any Other Item: Approval of the various internal committees constituted by the university.	The university in accordance with the directives of the state government, UGC guidelines and its own requirements has constituted the following internal committees, Cells, In Charges and Coordinators to oversee and manage the smooth functioning of the day-to-day affairs of the university. <ol style="list-style-type: none"> 1. Academic-In-Charge 2. IQAC, UGC and Annual report Committee 3. Purchase Committee 4. Stock Verification Committee 5. Library Committee 6. Campus Beautification Committee 7. Student Mentors 8. Grievances, Anti-Ragging and Sexual Harassment Cell 9. Placement and Information cell 10. Outreach Programme In Charge 11. Student Affairs, Meetings, Conferences, Festivals Committee. 12. Disciplinary Committee 13. Estate and Transport Committee 14. Heads of Academic Departments 	All the Internal Committees, cells, In-Charges, Coordinators were approved by the EC. The EC members however suggested that the Anti Ragging Cell must have a separate Committee.

		<p>15. Public Information Officer and Assistant Public Information Officer</p> <p>16. Ombudsperson</p> <p>17. Students Grievances Redressal Cell</p> <p>18. Syllabus Committee</p> <p>19. Internal Complaints Committee (ICC)</p> <p>The EC may like to approve the constitution of the committees and cells of the university.</p>	
EC-03-14	Intimation regarding Development activities	<ol style="list-style-type: none"> 1. A new Academic Block with a capacity to house six academic departments is supposed to be handed over to the university in the early part of July 2024. The Honorable Chancellor of the university has in principle, agreed to inaugurate the same. 2. The state government has allocated ₹ 2.5 crs for the construction of approach road and the main Entry gate to the university. The work is ongoing in a satisfactory manner. 3. The state government has also sanctioned ₹ 2 crs for the construction of the official residences of the Vice-Chancellor, Registrar and the Controller of Examinations. The work progress is satisfactory. 4. The university has also been granted ₹ 20 crs under the PM-USHA 'Grants to Strengthen 	<p>The EC members were satisfied with the pace of infrastructure development of the university.</p> <p>In this regard it was also suggested that the Arunachal Pradesh University needs to have an engineering department of its own to monitor all such ongoing projects of the university for expert advice, study and verification of proposals and the execution of sanctioned civil works in the campus.</p>

		<p>Universities' by the Ministry of Education for the construction of the following facilities; One Library (₹ 5 crs), One 100 seated Girl's Hostel (₹ 7.5 crs) and one 100 seated Boy's Hostel (₹ 7.5 crs). The DPRs of the projects mentioned herein have been prepared, finalized and submitted to the concerned ministry.</p> <p>5. The state government has also communicated (official letter awaited) regarding the sanction of funds for the construction of another academic block, some staff residential quarters and a guest house.</p>	
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The Third Executive Council Meeting of the Arunachal Pradesh University, Pasighat concluded with a Vote of Thanks by Shri Narmi Darang, Registrar cum Ex-Officio Secretary.

This minute of the 3rd EC meeting is approved by the Honourable Vice-Chancellor, APU, Pasighat.


 26/6/24
 (NARMI DARANG)
 REGISTRAR
 APU, Pasighat
 Arunachal Pradesh University
 Pasighat, East Siang
 Arunachal Pradesh

APU/03-EC/2023

Dated; Pasighat, the 26 June, 2024

Copy to:

1. The PS to The Secretary to the Hon'ble Chancellor, for information, please.
2. The PS to The Hon'ble Vice-Chancellor, APU, Pasighat, for information, please.
3. The PS to The Hon'ble Minister, Education, for information, please.
4. The PS to the Commissioner, Education, Govt. of ArP, for information, please.
5. The PS to The Secretary, Education, Govt. of ArP, for information, please.
6. The PS to The Director, Higher and Technical Education, Govt. of ArP, for information, please.
7. All EC members for information and comments, please.
8. Office Copy


 REGISTRAR
 APU, Pasighat.