अरुणाचल प्रदेश विश्वविद्यालय
ARUNACHAL PRADESH UNIVERSITY

(A State University Established On 1 July 2022, Under The Arunachal Pradesh University, Act No. 5 of 2012)

Hill top, Pasighat-791103

East Siang District, Arunachal Pradesh

NO.APU/153/EXAM.CELL/2026/919/01 **Dated 13th November 2026**

LIMITED TENDER ENQUIRY (LTE) / NOTICE

Sealed tenders/quotations are invited on behalf of Arunachal Pradesh University from registered, reputed Security Printing Companies for Printing and supply of Main Answer Booklets (UG & PG) for 2026 onwards examinations and others confidential materials to Arunachal Pradesh University, Pasighat on Contract Basis for period of two years as per the following :

TENDER REFERENCE:

Tender document available for download	From: 13-11-2026 to till last of receipt of tender
Availability of tender document	www.apupsg.ac.in
Last date and time for submission of tender	20-11-2026 till 4:00 PM
Time and date of opening of Technical Bid	23-11-2026 at 10:00 AM
Time and date of opening of Financial Bid	23-11-2026 at 10:00 AM
Address for communication	The Registrar, Arunachal Pradesh University Pasighat, East Siang District Arunachal Pradesh PIN:791102

Terms and conditions:

The question paper printing should be given to the registered firms by inviting open tender advertisement in print media through proper notification. The eligibility criteria should be fulfilled as: -

a) Bidder should quote with tender specifically from respective Printing Press.

b) Documents like valid GST Registration Certificate (indicating TIN & PAN numbers), PAN Card, Bank Details (including IFSC, account number, and branch details), Firm Registration, and an up-to-date Trading License copy must be submitted along with the quotation. Bidders may also attach documents of Income Tax Returns (ITR) filed with the concerned Income Tax authority or submit a valid exemption certificate.

c) Bidders must possess proven past experience in high-security printing and the secure handling of confidential examination materials. As documentary evidence, the bidder must submit a valid certificate or endorsement from a reputed institution, government body, or recognized quality assurance authority certifying their capability and past performance in secure printing operations.

d) Bid Security/Earnest Money Deposit (EMD) for an amount of **Rs. 1,00,000/- (Rupees one lakh only)** must be submitted along with the quotation in the form of a Demand Draft in favour of Registrar, Arunachal Pradesh University, Pasighat, payable at Pasighat, or a valid Bid Security Declaration as permitted under state guidelines.

e) The rates, applicable taxes, and commercial discounts should be mentioned completely separately. Rates quoted must be F.O.R.(Freight on Road) destination at Arunachal Pradesh University, Pasighat, inclusive of all packaging, forwarding, insurance, clearing, and handling charges. Open ended declarations such as 'Extra' or 'As Applicable' without mentioning a definitive numerical amount shall not be accepted. Under no circumstances shall taxes or discount components be clubbed into the basic rate to be presented as a single consolidated rate.

f) The quoted rates must remain valid for a period of 2 (two) years from the last date of submission of the quotation.

g) The offers received through telex/tele-fax/email or any unencrypted electronic means will not be accepted by the University under any circumstances.

h) The University shall not be responsible for any transit delay, structural loss, or non-receipt of tenders submitted via post or commercial courier services.

i) No unsolicited correspondence or enquiry shall be made by the bidders during the course of evaluation of the tender till a final decision is conveyed to the successful bidder. However, the purchase committee or its authorised representative can make any enquiry/seek clarification from the bidders.

j) All aspects of safe, secure delivery shall be the exclusive responsibility of the vendor. Part delivery or staggered drop-offs are strictly prohibited.

k) All the terms and conditions mentioned herein must be strictly adhered to by all the bidders. Conditional tenders shall not be accepted on any ground and shall be rejected straightway. Printed conditions mentioned in the tender bids submitted by vendors will not be binding on the University.

l) Applicable statutory taxes shall be deducted at source from the final bill(s) as per the operational instructions and guidelines of the Government. Concessional Form C & D are not applicable to this University.

m) Late and delayed tenders will not be considered. In case any unscheduled holiday or administrative closure occurs on the prescribed closing/opening date, the next working day shall be the official date of closing/opening at the same scheduled time.

n) The tender is strictly non-transferable.

o) The offer must be submitted entirely in English. All financial rates and structural values should be explicitly indicated both in figures and words. The rates and measurement units shall not be overwritten; all hand-made corrections or white-ink overrides must be signed in full by the authorized signatory of the Firm.

p) In case of any dispute in respect of the tender, all legal matters shall be instituted strictly within the jurisdiction of the place where the purchaser ordinarily resides (Pasighat, East Siang, Arunachal Pradesh).

q) The Tendered shall be either proprietorship or partnership firm or a company registered under the companies Act 1956 or a registrar society (Relevant registration certificate issued by the competent authority may be furnished).

r) The University may terminate the contract/supply order in whole or in part and forfeit the Earnest Money Deposit (EMD) or Performance Bank Guarantee (PBG) in case the supplier/vendor fails to meet contractual obligations or compromises confidentiality.

s) Total payment shall be disbursed strictly post-delivery, following a comprehensive quality verification of all materials delivered in pristine, secure condition. No payment or processing shall be entertained for unsatisfactory, structurally flawed, or compromised supplies.

t) **Duplicate answer booklets with serial number should be strictly avoided. Incase found so, a penalty of Rs.50,000/- shall be recovered from the tenderer for each answer booklet.**

u) The Vice-Chancellor, Arunachal Pradesh University reserves the right to accept or cancel the tender in full or part thereof,

v) Any clarifications regarding the details of the works, scope of the work, or any queries and clarification contact below address during l0:00 a.m. to 4:00 p.m. on all working-days.

13/11/2026

Registrar
Arunachal Pradesh University
Pasighat.

Registrar
Arunachal Pradesh University
Pasighat, East Siang
Arunachal Pradesh

Annexure-I

TECHNICAL BID

Printing & Supply of Certification and Answer Booklets with Multiple Laser Printer Bar Codes and Without Bar Codes for Question Paper Printing to Examination Section through rate contract.

Sl No.	Particulars	Details
1	Name of the Firm with full Address	Phone No: _____ Mobile No: _____ Fax No: _____ e-mail ID: _____
2	GST/CST No:	
3	PAN/TIN No.	
4	Year of Establishment	
5	Present Office Address & Phone numbers of the Firm/ Printer	
6	Whether authorized dealer/ distributor. Manufacturer	
7	Total turnover during last financial year	
8	Sample Copies of Answer Booklets/ Materials submitted to University	
9	Name of the person authorized to sign on this tender	
10	Payment of taxes (Proofs): GST: Income Tax: Copy of the annual turnover certified by the concerned authority	
11	Details of Machinery/ technology	
12	Technical Bid Annexure-II	
13	Technical Bid Annexure-III	

Place:

Date:

Signature

Name_____

Address & Seal

Annexure -II

TECHNICAL BID

CERTIFICATION BY THE TENDERER

Printing and Supply of Main Answer Booklets (UG & PG) for 2026 onwards examinations to Arunachal Pradesh University, Pasighat through rate contract.

Sl No.	Conditions and Documents Required	Documents Enclosed (YES/NO)
1	Company/ Firm Registration Certificate	
2	SSI/MSME with NSIC Registration Certificate	
3	GST Registration certificate issued by the concerned authority.	
4	GST Returns statement (three years) (2023-24, 2024-25 & 2025-26)	
5	Income Tax Retunes Statements (Three years) (2023-24, 2024-25 & 2025-26 F.Y)	
6	The annual turnover should be above 1.00 Crore every year (Latest Financial Statement), the copy of annual turnover certified by the concerned authority (2023-24, 2024-25 & 2025-26 F.Y)	
7	Sample/ Specimen of Answer Booklets enclosed	
8	Bidder should have Three years' experience in printing and supply of Answer Booklets to at least State/ Central Universities or Govt./Autonomous Institution. The concerned documents including purchase order and satisfactory certificates from concerned Institution should be furnished (2023-24, 2024-25 & 2025-26)	
9	Proof of coding/ decoding software provided to state/ Central Universities or Govt./Autonomous Institution should be enclosed (furnish the certificate issued by the concerned Institute/ Universities).	
10	The facility to incorporate Microcline Printing security feature. Supporting documents as to be furnish.	
11	Latest Non- Black Listed Certificate from the Notary in a Stamp Paper	
12	Online Bar-Coding facility to print inline VDP Bar coded OMR integrated answer booklets and evidence for having facility of online printing should be produced showing list of machinery and invoice copy of such equipment	
13	ISO 9001:2026 and ISO 27001:2022 Latest Certificate	
14	Details of Machinery/ Technology	

15	Company profile and CVs of important personnel who will form part of the implementation team at the University is to be enclosed along with the tender form	
16	A client list with contact name, phone numbers and details of support provided is to be enclosed along with the tender form. If required, the vendor shall organize a visit of University officials to these locations so as to assess the vendor's capability	
17	Technical Bid Annexure- I	
18	Technical Bid Annexure- II	

Declaration

I hereby declare that, the above information furnished by me is true and correct as far as my knowledge is concerned and will abide by the university terms and conditions.

Place:_____

Date:_____

Signature_____

Name_____

Address_____

Seal

Annexure -III

FINANCIAL BID

Printing and supply of grade card/marksheet (UG & PG) for 2026 onwards examinations to Arunachal Pradesh University, Pasighat through rater contract.

Sl No.	Name of the materials	Detailed Specifications
1	Paper for facing sheets	Details of candidates academic records, authority seal and sign
2	Paper for inner sheets	Verified official signature
3	Size	A4
4	Total No of Pages	Two only
5	Margins	As per the design/sample
6	Colour	Multiple color
8	Printed Security Features	1. 120 GSM superfine laid paper with UV dull, with 30% cotton content, watermark 'APU' custom. 2. 150 GSM if laminated is not intended 3. QR code + serial + hologram sticker (3D), microtext border 'ARUNACHAL PRADESH UNIVERSITY', guilloche pattern in background at 10% opacity, not repeated university name.
9	Design	**Header**: Navy blue band, logo high-resolution, bilingual title balanced. Student details in boxed grid. Course table with alternating row shading, header blue/white. SGPA highlighted. Footer with issue date, verification URL, CoE signature with embossing.
10	Samples	May be inspected by the committee.
11	Typography	Use Poppins / Source Serif Pro / Noto Sans Devanagari for Hindi. Single font family.

13/11/2026

Registrar
Arunachal Pradesh University
Pasighat

Registrar
Arunachal Pradesh University
Pasighat, East Siang
Arunachal Pradesh

Annexure-IV

Printing and Supply of Degree Certificate specifications

Sl No.	Name of the materials	Detailed Specifications
1	Paper for facing sheets	Details of candidates' academic records, authority seal and sign
2	Paper for facing back sheets	Official digital signatures
3	Size	A4
4	Total No of Pages	Two only
5	Margins	As per the design/sample
6	Color	Multicolor (provided by the university)
6	Special features	180-200 GSM 100% Cotton Bond Paper (like currency), with: 1. Custom watermark 'APU' visible in light. 2. UV fluorescent fibers (red/blue) embedded. 3. Holographic foil strip with university name. 4. Microtext border: 'ARUNACHAL PRADESH UNIVERSITY PASIGHAT' repeated at 0.5pt. 5. Guilloche pattern in gold pantone (Pantone 871 C) - anti-scan. 6. Embossed seal (dry seal) of university. 7. QR code + Unique Certificate ID + ABC/ NAD DigiLocker ID.
7	Samples	May be inspected by the committee.

13/1/2026

Registrar
Arunachal Pradesh University
Pasighat

Registrar
Arunachal Pradesh University
Pasighat, East Siang
Arunachal Pradesh

Annexure-V

Printing and Supply of Question Papers specifications:

Sl No.	Name of the materials	Detailed Specifications
1	Paper for facing sheets	Title of the University, department, semester, instructions, total marks and qualifying marks and time, unique centre code
2	Paper for inner sheets	Page no. with set questions only
3	Size	A5 size with multiple pages
4	Total No of Pages	4 pages
5	Margins	Top margin: 1 inch and bottom 1 inch, left and right margins: .5 inch
6	Colour	White and black only
8	Printed Security Features	Security unique center code
9	Verification feature	70-80 GSM Coding with unique code for each college to detect paper leakage from the particular center
10	Samples	May be inspected by the committee.

13/1/2026

Registrar
Arunachal Pradesh University
Pasighat

Registrar
Arunachal Pradesh University
Pasighat, East Siang
Arunachal Pradesh

Annexure-VI

Printing and Supply of Main Answer Booklets Specification:

Sl.no.	Name of the materials	Detailed specifications
1	Paper for facing sheets	105 GSM Maplitho Paper from 'A' grade mill
2	Inner pages	1. Opacity: 6% to 8% ONLY (Very faint) 2. Size: 60-70mm diameter logo, centered on each page 3. Position: Centre of page 4. Colour: Light grey #D3D3D3 at 6-8% opacity, NOT blue/black 5. Frequency: One watermark per page, centered 6. Effect: Visible when you hold page at angle, but does NOT interfere with handwriting. Student's blue/black pen writing remains clearly readable over it.
3	Size	A8 (Breath=8.5 Inches and Length=12 Inches) final print
4	Total No. of Pages	40 pages (cover-4 pages and inner-36 pages)
5	Margins	Top inner pages margin-1inch and left inner pages margin-.5inch
6	Printed Security Features	1. Structure: Maplitho off-white,inner pages in 70 GSM ledger; sewn, not stapled. 2. Front Cover New Layout: Booklet No with barcode or QR. 3. Security: Unique 12-digit barcode on each booklet (linked to exam). Booklet No. thermal printed. 4. GSM: 70 GSM Natural Shade, anti-show-through 85% opacity.
7	Samples	Sample answer script may be inspected in the presence of committee members.

13/11/2025

Registrar
Arunachal Pradesh University
Pasighat

Registrar
Arunachal Pradesh University
Pasighat, East Siang
Arunachal Pradesh

Annexure -VII

Descriptions of Tender Items:

Sl.No.	Item Code	Particulars	Approximate Quantity	Unit Price	Total
1	APUA01	Main Answer Booklets 40 pages	20000		
2	APUD02	Degree Certificates	5000		
3	APUM03	Marksheets	10000		
4	APUQ04	Question Papers	10000		
5	APUR05	Registration card	5000		

Note: The Price Quoted is inclusive of GST and all other applicable taxes overhead transported etc. with door delivery.

Date:_____

Name and Address of the Printer

Signature of the Tenderer

with seal

BANK GUARANTEE FOR SECURITY DEPOSIT

To

The Registrar,
Arunachal Pradesh University
Pasighat-791103

WHEREAS undertaken, in pursuance of Contract No. (hereinafter called "the Service Provider") has dated to execute the work of Printing & Supply of Tender for Printing and supply of Main Answer Booklets and other confidential materials (UG & PG) for 2026 onwards examinations to Arunachal Pradesh University Examination Section, Pasighat through rate contract.

AND WHERAS as it has been stipulated by you in the said Contract that the Service Provider shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with his obligations in accordance with the Contract;

AND WHEREAS we have agreed to give the Service Provider such a Bank Guarantee;

NOW THEREFORE we hereby affirm that we are the Guarantor and responsible to you, on behalf of the Service Provider, up to a total of Rs _____ Rupees_____

_____ and we undertake to pay you, upon your first written demand and without cavil or argument, any sum or sums within the limits of _____ as foresaid without your needing to prove or to show grounds or reasons for your demand for the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the Service Provider before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the Contract or of the Works to be performed there under or of any of the Contract document s which may be made between you and the Service Provider shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until 30 days from the date of expiry of the Defects Liability Period.

Signature and seal of the guarantor: _____

Name of Bank: _____

Address: _____

Date: _____